

## OBITUARY POLICY

Obituaries will be accepted from and billed to local funeral homes only. Please submit obituaries to the News Tribune Classified Department, fax (573-634-7433) or e-mail (class@newstribune.com).

A proof of the notice along with pricing will be provided prior to printing the notice. Please call 573-761-0272 to confirm your notice was received.

Please follow these guidelines. The first sentence must consist of the deceased's full name, followed by their age, town of residence, date of death and place of death if applicable. The last paragraphs must consist of funeral and visitation details followed by memorial information. All other information, and the order in which it is presented, is optional with the families and funeral home – for example, survivors, lifetime accomplishments, occupation and affiliations.

The text of the obituary must be submitted to us EXACTLY as the families wish it to be published in the newspaper. However, please note, while this policy allows families in cooperation with their funeral homes, to write the obituaries to convey all the information they desire, the News Tribune reserves the right to edit for libel, standard newspaper style, good taste and obvious errors.

**News Tribune Deadlines:** 3:00 p.m. the day before publication day Tues. – Sat.  
2:00 p.m. Saturday for Sunday and Monday publications

**California Democrat Deadline:** 5 p.m. Monday

**Fulton Sun Deadlines:** 3:00 p.m. the day before publication day Tues. – Fri..  
2:00 p.m. Saturday for Sunday publication

**Lake Today Deadline:** 12 p.m. Monday